

Dr. MCR Human Resource Development Institute of Andhra Pradesh

**83<sup>rd</sup> FOUNDATION COURSE - 2009**  
(31<sup>st</sup> August 2009 To 11<sup>th</sup> December 2009)

**EXAMINATION**

**OT Code No. :**

**DATE: 02.12.2009 AN**

**SUBJECT: Public Administration and Management (PAM)**

**Total Marks: 80**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Answers to the short questions in **PART-A** should not exceed 150 words  
4) Answers to the questions in **PART-B** should not exceed 500 words  
5) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				7			
2				8			
3				9			
4				10			
5				11			
6				12			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks) =							

Name & Signature of the Examiner

Controller of Examinations

**EXAMINATION**

**Page : 2**

**QUESTIONS**

**Part – A**

**1) Answer any Four (4) out of Six (6) questions**

**2) Each question carries Five (5) marks**

**Marks : 4 X 5 = 20**

- 1) What are the characteristics of successful innovations in organizations?
- 2) Examine the core features of public financial management practices.
- 3) What are the challenges of urban governance in a rapidly urbanizing India ?
- 4) Civil Services have an important role to play in the maintenance of security and integrity of the country. Briefly explain with illustrations.
- 5) Briefly explain the barriers to effective communication in an organization.
- 6) Incident Command System in Disaster Management. Briefly elucidate.

**Part - B**

**1) Question No. 7 is compulsory**

**2) Answer any Three (3) out of the remaining Five (5) questions**

**3) Each question carries Fifteen (15) Marks**

**Marks : 4 X 15 = 60**

**7) What are the impacts of climate change in India ?. How India can face these challenges ?**

- 8) “Prevention is better than cure” is an old adage. Increasingly Governments in India are focusing on public health management for effective prevention of diseases. Discuss the various public health challenges. What is your take on the role of Government in meeting these challenges.?
- 9) That Government is the best which governs least. Discuss this statement in detail with illustrations.
- 10) For a true democracy to flourish, citizens’ participation in governance is necessary. What are the various ways in which we can bring greater participation of citizens in the running of the country?
- 11) When is a project undertaken ? Examine the different phases in a project cycle.
- 12) Discuss India’s experience in Public Private Partnerships. There is a general feeling that the Government, and as consequences the people at large, are usually losers in such partnerships. Discuss this aspect with illustrations.

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**EXAMINATION**

**OT Code No. :**

**DATE: 02.12.2009 FN**

**SUBJECT: Contemporary India and Global Environment( CIGE )**

**Total Marks: 75**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Answers to the short questions in **PART-A** should not exceed 150 words  
4) Answers to the questions in **PART-B** should not exceed 500 words  
5) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				6			
2				7			
3				8			
4				9			
5				10			
				11			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks) =							

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**EXAMINATION**

**Page : 2**

**QUESTIONS**

**Part – A**

**1) Answer any Four (4) out of Five (5) questions**

**2) Each question carries Six (6) marks**

**Marks : 4 X 6 = 24**

- 1) Briefly discuss the organizational structure of the Governments in India
- 2) What is the importance of audit in Government ? Briefly explain.
- 3) Briefly explain the right to constitutional remedies.
- 4) A sound public distribution system is a key component of any antipoverty strategy. Briefly elucidate.
- 5) Briefly explain issues facing Indian agriculture in the context of our Agreement on Agriculture (AOA) with W.T.O.

**Part - B**

**1) Question No. 6 is compulsory**

**2) Answer any Three (3) out of the remaining Five (5) questions**

**3) Each question carries Twelve (12) Marks while compulsory question carries Fifteen (15) marks**

**Total Marks: 51**

**6) What are the defining features of Indian Society ? Discuss.**

- 7) Change Management in Government is an important task. What are the strategies for dealing with resistance to change in Government. Describe the 8 steps that change leaders have to follow in bringing change as enunciated by John P Kotter.
- 8) Discuss the key reforms that need to be undertaken as enunciated by Joseph Stiglitz for a fair Global economic order.
- 9) There is a need to rewrite the history of India to get a truly Indic perspective. Discuss.
- 10) Explain the budgetary process in India.
- 11) It is being said now a days that India's huge population is not a curse but a blessing in a globalised world. Explain in detail.

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**EXAMINATION**

**OT Code No.** :

**DATE: 03.12.2009 FN**

**SUBJECT: Governance, Ethics and Leadership (GE&L)**

**Total Marks: 100**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Answers to the short questions in **PART-A** should not exceed 150 words  
4) Answers to the questions in **PART-B** should not exceed 500 words  
5) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				7			
2				8			
3				9			
4				10			
5				11			
6				12			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks) =							

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**EXAMINATION**

**Page : 2**

**QUESTIONS**

**Part - A**

**1) Answer any Five (5) out of Six (6) questions**

**2) Each question carries Eight (8) marks**

**Marks : 5 X 8 = 40**

- 1) Explain briefly the potential of tourism in the development of Indian Economy?
- 2) What are the challenges facing civil servants in a democratic India ?
- 3) Briefly discuss the various approaches a leader can adopt to prevent and manage conflicts in organizations.
- 4) What is whistle blowing? Discuss important features of the whistle blowers resolution.
- 5) It is increasingly being expressed that there should be some ways to check the tyranny of the fourth estate? Briefly elucidate with examples.
- 6) What is the most important lesson that you have learnt from Dr. APJ Abdul Kalam's recent lecture in the Institute ?

**Part - B**

**1) Question No. 7 is compulsory**

**2) Answer any Three (3) out of the remaining Five (5) questions**

**3) Each question carries Fifteen (15) Marks**

**Marks: 4 X 15 = 60**

- 7) **The common refrain increasingly heard now a days is that Civil Services have failed to deliver. Do you agree? Discuss. Also discuss the qualities required of a good civil servant to deliver the expected results.**
- 8) Discuss the "Tragedy of Commons" in India.
- 9) India's future lies in its past not the recent past but the remote past. Dwell on the major characteristics of our traditional heritage and wisdom which is of a great relevance to contemporary India.
- 10) Discuss the role of Civil Society Organizations. Examine the different approaches to establish partnerships with civil society organizations.
- 11) Give a brief over view of India's foreign policy after independence.
- 12) What are the essential features of a credible election process? Discuss Election Reforms brought about in India and its limitations.

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**EXAMINATION**

**OT Code No. :**

**DATE: 03.12.2009 AN**

**SUBJECT: Political Economy (PE)**

**Total Marks: 80**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Answers to the short questions in **PART-A** should not exceed 150 words  
4) Answers to the questions in **PART-B** should not exceed 500 words  
5) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				6			
2				7			
3				8			
4				9			
5				10			
				11			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks) =							

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**EXAMINATION**

**Page : 2**

**QUESTIONS**

**Part – A**

**1) Answer any Four (4) out of Five (5) questions**

**2) Each question carries Five (5) marks**

**Marks : 4 X 5 = 20**

- 1) The role and relevance of Planning Commission in a fast changing world – Discuss briefly.
- 2) Disguised unemployment is a major problem in India. Elucidate.
- 3) Is the State responsible for providing housing to all its citizens? Should it not remain in the domain of the individual initiative? Discuss briefly.
- 4) Discuss the role of Central Bank in our economy.
- 5) What is a market failure ? Suggest remedies.

**Part - B**

**1) Question No. 6 is compulsory**

**2) Answer any Three (3) out of the remaining Five (5) questions**

**3) Each question carries Fifteen (15) Marks**

**Marks: 4 X 15 = 60**

- 6) What do you think are the main challenges presently before the Indian agricultural sector ?  
What do you suggest to improve the situation?**
- 7) What do you think are the reasons for current global financial crisis? What is its impact on the Indian economy?
- 8) Explain the broad approaches to poverty alleviation adopted in India after Independence. Do you think that a scheme like NREGP, on which huge sums of money is being spent, will bring rural prosperity?
- 9) The first phase of India's economic reforms have been reasonably successful. Explain. What further economic reforms you think are needed in the Indian economy to achieve and sustain double digit rate of growth for 20 years like China?
- 10) Is the rural urban divide increasing in India ? If it is so, What would you like to suggest as a public administrator to bridge the gap. Will the PURA program suggested by Dr.Kalam help bridge this gap?
- 11) What are the salient features of Indian SEZ initiative? What are the fiscal and tax incentives given to SEZs? Also discuss briefly the limitation of SEZs?



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**EXAMINATION**

**OT Code No.** :

**DATE: 04.12.2009 FN**

**SUBJECT: LAW**

**Total Marks: 75**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Answers to the short questions in **PART-A** should not exceed 100 words  
4) Answers to the questions in **PART-B** should not exceed 250 words  
5) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				8			
2				9			
3				10			
4				11			
5				12			
6				13			
7				14			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks) =							

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**EXAMINATION**

**Page : 2**

**QUESTIONS**

**Part – A**

**1) Answer any Five (5) out of Seven (7) questions**

**2) Each question carries Five (5) marks**

**Marks : 5 X 5 = 25**

1. What are the various sources of law?
2. What are the essentials of a legal right?
3. What are the various criminal courts subordinate to the High Court?
4. What is a plaint? What is a written statement?
5. What is criminal breach of trust? How is it different from criminal misappropriation?
6. What are the basic rules of evidence?
7. What are the basic rules of pleadings?

**Part - B**

**1) Answer any five (5) out of Seven (7) questions**

**2) Each question carries Ten (10) marks**

**Marks: 5 X 10 = 50**

8. What are the various factors which contributed to judicial activism in India ?
9. What is a contract? What are the essentials of a valid contract?
10. What are the various offences under the Prevention of Corruption Act?
11. What are the various offences relating to dowry under the Dowry Prohibition Act and the India Penal Code?
12. What is sexual harassment? What are the steps to be taken by the employer to tackle this problem in work place?
13. Who is a consumer? What are his rights? What is the redressal machinery provided under the Consumer Protection Act ?
14. What are the basic principles of natural justice? Explain the various stages of the rules of fair hearing?

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**EXAMINATION**

**OT Code No.** :

**DATE: 05.12.2009 FN**

**SUBJECT: e-Governance (e-Gov) - Theory**

**Total Marks: 15**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Duration of the examination is **ONE HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				7			
2				8			
3				Total Marks			
4				PART - C			
5				9			
6				10			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks + Part-C Marks) =							

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**EXAMINATION**

**Page : 2**

**QUESTIONS**

**PART – A**

**Answer any Four (4) questions out of Six (6) questions given below:**

**Marks: 4 X 2 = 8**

1. What is e-governance? Explain the need to apply IT for good governance.
2. What is NeGP? Explain briefly about NeGP.
3. What is RDBMS? List out Five advantages of RDBMS software over flat files.
4. What is Change Management? How do you propose to usher IT initiation in your job after completing training?
5. What is PPP? Illustrate with a few successful PPP initiatives in the e-Gov.
6. List out three types of software's with examples.

**PART - B**

- Answer any One (1) question out of Two (2) questions given below.
- Each question carries 4 marks

**Marks: 1 X 4 = 4**

7. Explain Seven Principles of e-Governance?
8. Explain the Role of IT in Good Governance. How it impacts Citizen and how it improves the Business efficiency?

**PART - C**

- Answer any One (1) question out of Two (2) questions given below.
- Each question carries 4 marks

**Marks: 1 X 3 = 3**

9. Explain the Five functions of Operating System
10. Explain briefly about any three MMP Projects (Mission Mode Projects under NeGP).

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**EXAMINATION**

**OT Code No.** :

**DATE:** 04.12.2009 AN

**SUBJECT:** LANGUAGE - HINDI

**Total Marks:** 50

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the space provided  
3) Duration of the examination is **two HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				5			
2				6			
3				7			
4				8			
				9			
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks ) =							

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**EXAMINATION**

**OT Code No. :**

**DATE: 04.12.2009 AN**

**SUBJECT: LANGUAGE - URDU**

**Total Marks: 50**

**Instructions:** 1) Write your **OT Code Number** only in the space provided

2) Write Answers to the questions in the space provided

3) Duration of the examination is **TWO HOURS**

To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
I				VI			
II				VII			
III				VIII			
IV				IX			
V							
				Total Marks			

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**EXAMINATION**

**OT Code No. :**

**DATE: 04.12.2009 AN**

**SUBJECT: LANGUAGE - TELUGU**

**Total Marks: 50**

**Instructions:** 1) Write your **OT Code Number** only in the space provided

2) Write Answers to the questions in the space provided

3) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
1				7			
2				8			
3							
4							
5							
6							
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks ) =							

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(31<sup>st</sup> August 2009 To 11<sup>th</sup> December 2009)

**EXAMINATION**

**OT Code No.** :

**DATE: 04.12.2009 AN**

**SUBJECT: LANGUAGE - ENGLISH**

**Total Marks: 50**

- Instructions:** 1) Write your **OT Code Number** only in the space provided  
2) Write Answers to the questions in the **space provided**  
3) Duration of the examination is **TWO HOURS**

PART - A				PART - B			
To be filled by OT		To be filled by the Examiner only		To be filled by OT		To be filled by the Examiner only	
Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded	Question No.	Attempted (Yes or No)	Maximum Marks	Marks awarded
I				VIII			
II				IX			
III				X			
IV							
V							
VI							
VII							
Total Marks				Total Marks			
GRAND TOTAL (PART-A Marks + PART-B Marks ) =							

Name & Signature of the Examiner

Controller of Examinations



**EXAMINATION****Page : 2****QUESTIONS****PART – A****I. Read the following passage and indicate whether the statements given below are****True (T) or False (F)****Marks: 5**

A fully realized adult woman does not depend on others for her self-esteem. In fact, she expects others to perceive her value, not to create it. She does not desire approval indiscriminately or for its own sake, but only when it is expressed because of attributes she respects in herself. She is not so much concerned with what someone thinks of her as with what she thinks of him or her. Unlike a child struck with parents, family or teachers, she picks her own inmates according to standards she creates.

- a) The paragraph is about emotional and intellectual independence of a mature woman. ( )
- b) A mature woman feels happy about her character and abilities because they are approved by others. ( )
- c) She exercises freedom in choosing her friends. ( )
- d) She is more concerned with the opinion of others than her own opinion. ( )
- e) She does not believe in others noticing her value. ( )

**II. Choose the right synonym for the underlined words in the sentences below: Marks: 2 ½**

- 1. We don't force anyone to abjure his religion. ( )  
(a) scorn (b) respect (c) give up (d) adopt
- 2. Lakshmi has abominable taste in clothes. ( )  
(a) detestable (b) likable (c) graceful (d) classy
- 3. The Government has no coherent policy for the transport system in the country. ( )  
(a) unclear (b) strange (c) logical (d) apt
- 4. The young man stole the money in a moment of aberration. ( )  
(a) calamity (b) deviation (c) apathy (d) indifference
- 5. We must not become complacent about progress. ( )  
(a) proud (b) too satisfied (c) dissatisfied (d) ambition

**III. Choose the right antonym for the underlined words in sentences below : Marks: 2 ½**

1. We abhor a traitor. ( )  
(a) hate (b) love (c) loathe (d) hide
2. His garden abounds in beautiful flowers. ( )  
(a) lacks (b) full of (c) plentiful (d) allractive
3. There is a chronic shortage of housing in rural areas. ( )  
(a) incurable (b) sudden (c) temporary (d) small
4. She is a cantankerous person. ( )  
(a) cranky (b) huge (c) bad-tempered (d) genial
5. With brutal honesty she told him she did not love him. ( )  
(a) heartless (b) soft – hearted (c) harsh (d) normal

**IV. Use the right form of the verb to fill in the blanks below : Marks: 2 ½**

1. Approval of the playground project ----- (has been/have been) granted by the city council.
2. Bad weather in public holidays ----- (discourage/discourages) people from going out.
3. Fifty meters ----- (be) not a long distance.
4. Neither Ajay nor Vijay ----- (know) the correct answer to the question.
5. Where----- (were/have you been) last night ?

**V. Rewrite each sentence by changing the underlined words, using a suffix: Marks: 2 ½**

1. Most of his crimes can be forgiven.  
Most of his crimes are .....
2. The club refuses to admit anyone not wearing a tie.  
The club refuses ..... to anyone not wearing a tie

3. Her only fault is that she is lazy

Her only fault is .....

4. The firm has produced a lot in recent years.

The firm has been very ..... in recent years

5. I found the book very easy and pleasant to read.

I found the book very .....

**VI. Complete the idioms in the sentences given below :**

**Marks: 2 ½**

1. She does a lot of voluntary work; she has a heart .....
2. Don't expect any sympathy from the boss; he is as hard .....
3. I am sure Gerry will help you, he is as good .....
4. You won't find him friendly; he's rather a cold .....
5. Tell him to hurry up! He's such a .....

**VII. Correct the following sentences :**

**Marks: 2 ½**

1. He promised me to send a bunch of grapes.
2. Why the Government levies taxes ?
3. To whom you will give this letter ?
4. I thought he loves me.
5. I was very much satisfied by his work.

**PART – B**

- VIII. Write a paragraph of about 100 words describing the physical appearance and features of the character of one of your colleagues.

**Marks: 10**

- IX. Write a note of about 100 words on either Vegetarianism or Income Tax.

**Marks: 10**

- X. Write a letter to your superior officer recommending the promotion of a Junior officer.

**Marks: 10**